

CUMBERLAND COUNTY
BOARD OF HEALTH MINUTES
June 28, 2017

The regularly scheduled meeting of the Cumberland County Board of Health was held at the Conference Room of 309 Buck Street, Millville, NJ. Joy Wood, Vice Chairperson, called the meeting to order at 5:30 p.m.

Joy Wood read the following:

OPEN PUBLIC MEETING STATEMENT: Pursuant to Chapter 271 of the Public Laws Act of 1975, notice of meeting date, time and place has been sent to the newspaper and agenda for said meeting has been posted.

PLEDGE OF ALLEGIANCE

ROLL CALL: Joy Wood, Vice Chairperson; Freeholder Carol Musso;, Freeholder James Sauro; Rick Abbott; Douglas VanSant; Neil Riley; Also present were, James Schroeder, Esquire; Steven Errickson, Secretary; Noah Hetzell, Assistant Health Officer; and Megan Sheppard, Health Officer. Dennis Gaggini arrived at 5:35; Freeholder Barber 5:37.

MINUTES: On a motion made by Neil Riley, seconded by Doug VanSant, the Board accepted and approved the minutes from the May 31, 2017 Board of Health Meeting.

NAME	MOTION	SECOND	AYES	NAYS	ABSTAIN
ABBOTT			X		
WOOD			X		
GAGGINI			X		
MUSSO			X		
SAURO			X		
RILEY	X				
VANSANT		X			

EXPENSE REPORT: Steve Errickson reported to the Board the expenses for the month of May.

	May
Other Expense	\$405,503
Salaries and Wages:	\$ 97,162
Total expense for the month:	\$502,665 33.94%

On a motion made by Rick Abbott, seconded by Doug VanSant, the Board unanimously accepted and approved the expense reports and payment of the bills for the month of May.

NAME	MOTION	SECOND	AYES	NAYS	ABSTAIN
ABBOTT	X				
WOOD			X		
GAGGINI			X		
MUSSO			X		
SAURO			X		
RILEY			X		
VANSANT		X			

RESOLUTIONS:

**CUMBERLAND COUNTY BOARD OF HEALTH
RESOLUTION NO. 6/2017-01**

WHEREAS, the Cumberland County Board of Health in furtherance of its mission to promote good health and improve the lives of the citizens of Cumberland County searches for appropriate grant funding in furtherance of the mission; and

WHEREAS, there is a need, in furtherance of the mission of the Cumberland County Board of Health to hire additional temporary staff services, specifically a Public Health Nurse Consultant to work with the Improved Pregnancy Outcome Project; and

WHEREAS, the Cumberland County Board of Health is eligible to contract under the authority of N.J.S.A. 40A:11-11(5) to participate in the State of New Jersey's Cooperative Purchasing agreement; and

WHEREAS, the Cumberland County Board of Health desires to utilize the State Contract with preferred vendor, ACRO Service Corporation to hire a Public Health Nurse Consultant at \$43.66/hour for the Improved Pregnancy Outcome Project; and

WHEREAS, the Chief Financial Officer has certified that there are funds available to fund this expense.

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND COUNTY BOARD OF HEALTH, that the Board hereby authorizes the Utilization of the State Contract with ACRO Service Corporation to hire a Public Health Nurse Consultant at \$43.66/hour for the Improved Pregnancy Outcome Project.

CERTIFICATION

Passed and adopted at a meeting of the Cumberland County Board of Health held on June 28, 2017 at 5:30 p.m.

_____/S/_____
JOY WOOD, Vice Chairperson

_____/S/_____
STEVEN ERRICKSON, Secretary

On a motion made by Freeholder Sauro, seconded by Neil Riley, the Board unanimously accepted and approved Resolution 06/2017-01.

NAME	MOTION	SECOND	AYES	NAYS	ABSTAIN
ABBOTT			X		
WOOD			X		
GAGGINI			X		
MUSSO			X		
SAURO	X				
RILEY		X			
VANSANT			X		

**CUMBERLAND COUNTY BOARD OF HEALTH
RESOLUTION NO. 06/2017-02**

WHEREAS, the Cumberland County Board of Health (“CCBOH”) in furtherance of its mission to promote good health and improve the lives of the citizens of Cumberland County is open to partnering with other entities in furtherance of the mission; and

WHEREAS, pursuant to **N.J.S.A.** 26:3A2-21 et seq. the **County of Cumberland** is obligated to provide a County Environmental Health Act (CEHA) program through it’s County Department of Health for the control of air, water, noise, solid waste and hazardous materials pollution; and

WHEREAS, the CCBOH Health Officer, pursuant to **N.J.S.A. 26:3A2-1 et seq.** and **N.J.S.A. 26:3A2-21 et seq** serves as the Chief Administrative, Enforcement and Fiscal Officer for Cumberland County’s certified **CEHA** program, and requires a sufficient staff or qualified employees to carry out such programs as: air, noise and solid waste pollution control services within the County pursuant to applicable laws and regulations and the Cumberland County Health Department (CCHD) Certified CEHA Work Program; and

WHEREAS, the parties desire to enter into an Agreement for the provisions of these CEHA related functions; and

WHEREAS, this Agreement is established in accordance with N.J.S.A. 26:3A2-21 et seq. and N.J.S.A. 40:8A-1 et seq.; and

NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND COUNTY BOARD OF HEALTH, that the Board hereby adopts the interlocal agreement, executed agreement attached hereto, with the City of Vineland and Vineland Hazardous Materials Team for the City of Vineland and Vineland Hazardous Materials Team to provide necessary services to protect the citizens of Cumberland County in furtherance of the mission of the Cumberland County Board of Health.

CERTIFICATION

Passed and adopted at the Reorganization Meeting of the Cumberland County Board of Health held on June 28, 2017 at 5:30 p.m.

_____/S/_____
JOY WOOD, Vice Chairperson

_____/S/_____
STEVEN ERRICKSON, Secretary

On a motion made by Doug VanSant, seconded by Dennis Gaggini, the Board unanimously accepted and approved Resolution 06/2017-02.

NAME	MOTION	SECOND	AYES	NAYS	ABSTAIN
ABBOTT			X		
WOOD			X		
GAGGINI		X			
MUSSO			X		
SAURO			X		
RILEY			X		
VANSANT	X				

OLD BUSINESS:

- N/A

ADMINISTRATIVE REPORT:

- **ServSafe Course:** Food Manager Certification course will be held at CCDOH July 19th. There will be a private contractor coming in to do this class as well as a registration fee.
- **Food Training Courses:** The first course was held at CCDOH on June 13th w/10 attendants, also, CCDOH employee Mark Wiley did an on-site food training for Bridgeton Public Schools on June 20th w/40 attendants.
- **Venue Phone System:** The Health Dept. will be doing a one year Grant funded trial of this system that adds informative and/or emergency messages when residents call our department and while callers are on hold.
- **June CHAB Meeting:** Noah reported on the progress of launching the Silver Spoon Award. A press release is scheduled to go out June 29th, with the anticipation of the first award going out next spring, giving establishments time to become eligible to apply. Also discussed was possibly partnering w/OEM and Preparedness to make the month of September Home Utilities Awareness month. Reminders for residents to check their septic system, water treatment system, heating oil tanks, and distributing Radon test kits. Suggestion was made for CCDOH to get this on the agenda for the Freeholder Board meeting in August.

NEW BUSINESS:

- **Ordinance 13:** Section 4A of the Ordinance was reviewed, specifically subsections b & d. After all comments and suggestions were heard from the Board, it was decided to form an ad-hoc committee who will submit recommendations and vote at the August Board meeting. The committee will consist of: Chairman Dennis Gaggini, Freeholder Sauro, Neil Riley, and Steve Errikson

On a motion made by Freeholder Sauro, seconded by Doug VanSant the Board unanimously accepted and approved an ad-hoc committee be formed.

NAME	MOTION	SECOND	AYES	NAYS	ABSTAIN
ABBOTT			X		
WOOD			X		
GAGGINI			X		
MUSSO			X		
SAURO	X				
RILEY			X		
VANSANT		X			

CORRESPONDENCE:

- **Interlocal Agreement between CCBOH and City of Vineland Hazmat**

OPEN PUBLIC COMMENT PORTION:

- Nancy Ridgway, Fairfield/Upper Deerfield Township commented on the possible repeal of Ordinance 13. Also, she inquired about the overflow of sewage in Millville City. Noah addressed.

Due to prior commitments, Freeholders Sauro and Musso had to leave the meeting. Freeholder Barber was the alternate voter

CLOSED SESSION: With a motion by Dennis Gaggini, seconded by Doug VanSant, the Board approved to enter Closed Session to discuss an appeal with Fortescue Grill at 6:30.

NAME	MOTION	SECOND	AYES	NAYS	ABSTAIN
ABBOTT			X		
WOOD			X		
GAGGINI	X				
BARBER			X		
RILEY			X		
VANSANT		X			

CUMBERLAND COUNTY BOARD OF HEALTH

06/2017-03

Meeting: June 28, 2017 at 5:30 p.m.

RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY SENATOR BYRON M. BAER OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-et seq.

WHEREAS, the GOVERNMENT BODY is subject to certain requirements of the Senator Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and WHEREAS, the Senator Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the GOVERNMENT BODY to discuss in a session not open to the public certain matters related to the item(s) authorized by N.J.S.A. 10:4-12(b) and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Senator Byron M. Baer Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

_____ (8) Matters Relating to the Employment Relationship:
Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty:
Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNMENT BODY, assembled in public session on June 28, 2017, that an Executive Session closed to the public shall be held on this date during the regular course of the advertised meeting for the discussion of matters related to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of this Board that the public interest will no longer be served by such confidentiality.

Passed and adopted at a meeting of the Cumberland County Board of Health held at the place and time designated above.

_____/S/_____
JOY WOOD, Vice Chairperson

6/18/2017
Date

CLOSED SESSION: With a motion by Doug VanSant, seconded by Neil Riley, the Board approved to leave Closed Session and go back into Open Session at 7:05.

NAME	MOTION	SECOND	AYES	NAYS	ABSTAIN
ABBOTT			X		
WOOD			X		
GAGGINI			X		
BARBER			X		
RILEY		X			
VANSANT	X				

With a motion made by Dennis Gaggini, seconded by Doug VanSant, the Board accepted and approved a 90-day extension on the appeal decision for Fortescue Grill in order to do additional fact finding. During the period of fact finding, the applicant may operate if other regulatory requirements are met.

NAME	MOTION	SECOND	AYES	NAYS	ABSTAIN
ABBOTT			X		
WOOD			X		
GAGGINI	X				
BARBER			X		
RILEY			X		
VANSANT		X			

ADJOURNMENT: On a motion made by Freeholder Barber, seconded by Doug VanSant, the Board accepted and approved to adjourn the meeting at 6:55 p.m.

NAME	MOTION	SECOND	AYES	NAYS	ABSTAIN
ABBOTT			X		
WOOD			X		
GAGGINI			X		
BARBER	X				
RILEY			X		
VANSANT		X			

Carroll Hooven
Confidential Assistant

The next meeting of the Cumberland County Board of Health is scheduled for Wednesday, July 19, 2017 in the Conference Room at 309 Buck Street, Millville at 5:30 p.m.

