



Cumberland County Board of Chosen Freeholders



Work Session

~ Agenda ~

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Content of this Agenda is Subject to Change

Tuesday, May 15, 2018

6:00 PM

Administration Building

I. Director calls the meeting to order.

Call to Order

6:00 PM Meeting called to order on May 15, 2018 at Administration Building, 164 West Broad Street, Bridgeton, NJ.

Clerk to the Board announces that adequate notice of this meeting was provided in accordance with Ch.231, P.L. 1975 (Senator Byron M. Baer Open Public Meetings Act).

II. Invocation - Silent Meditation

III. Salute to Flag and Pledge of Allegiance - Freeholder Jack Surrency

IV. Clerk to the Board calls the roll.

Attendee Name	Present	Absent	Late	Arrived
Freeholder George Castellini	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Freeholder Carol Musso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Freeholder James F. Quinn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Freeholder Joseph V. Sparacio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Freeholder Jack Surrency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Deputy Director Darlene Barber	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Director Joseph Derella	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

V. Public Comment Period/ Resolutions Only

Freeholder _____ moves to open the public comment period, seconded by Freeholder _____ . (voice vote)

Members of the public may address the Board regarding resolutions listed on the agenda for consideration by the Freeholder Board.

Freeholder moves to close the public comment period, seconded by
Freeholder . (voice vote)

VI. Resolutions

- 1. **Resolution 2018-279** Mover/Seconder: Freeholder Quinn, Freeholder Surrency

Resolution Awarding Contract For Providing Urine Drug Screening Services And On-Site Testing Supplies For The Cumberland County Alcohol And Drug Abuse Services Office, The Cumberland County Department Of Corrections And Other Cumberland County Departments As Required (Phamatech, Inc.) (\$36,650.00)

ATTACHMENTS:

- CERTCY2018 (DOC)
- CERTMYC2018 (DOC)

Attendee Name	Yes (Aye)	No (Nay)	Abstain
Freeholder George Castellini	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freeholder Carol Musso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freeholder James F. Quinn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freeholder Joseph V. Sparacio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freeholder Jack Surrency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Director Darlene Barber	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Joseph Derella	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VII. Review of Agenda Items For May 22, 2018

VIII. Public Comment Period / New Business

Freeholder moves to open the public comment period, seconded by
Freeholder . (voice vote)

Director announces that we are under new business. Any new business may be brought up.

Freeholder moves to close the public comment period, seconded by
Freeholder . (voice vote)

IX. Executive Session (if necessary)

- 1. **Resolution 2018-280** Mover/Seconder: Deputy Director Barber, Freeholder Sparacio

Resolution Providing For A Meeting Not Open To The Public In Accordance With The Provisions Of The New Jersey Senator Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-12

Attendee Name	Yes (Aye)	No (Nay)	Abstain
Freeholder George Castellini	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freeholder Carol Musso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freeholder James F. Quinn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freeholder Joseph V. Sparacio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freeholder Jack Surrency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Director Darlene Barber	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director Joseph Derella	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

X. Entertain motion for adjournment.

There being no further business to come before the Board,

Motion to adjourn (voice vote)

Meeting adjourned at ___ PM



**Cumberland County
Board of Chosen Freeholders**

164 West Broad Street
Bridgeton, NJ 08302



SCHEDULED
RESOLUTION 2018-279
Meeting: May 15, 2018 6:00 PM

**RESOLUTION AWARDING CONTRACT FOR PROVIDING URINE
DRUG SCREENING SERVICES AND ON-SITE TESTING SUPPLIES
FOR THE CUMBERLAND COUNTY ALCOHOL AND DRUG ABUSE
SERVICES OFFICE, THE CUMBERLAND COUNTY DEPARTMENT OF
CORRECTIONS AND OTHER CUMBERLAND COUNTY
DEPARTMENTS AS REQUIRED (PHAMATECH, INC.) (\$36,650.00)**

WHEREAS, this Board duly received and opened bids for providing urine drug screening services and on-site testing supplies for the Cumberland County Alcohol and Drug Abuse Services Office, the Cumberland County Department of Corrections and other Cumberland County Departments; and

WHEREAS, bids were received as follows:

Phamatech Inc., San Diego, CA	\$ 36,650.00
Redwood Toxicology Laboratory, Santa Rosa, CA	120,565.00
Averhealth, Richmond, VA	141,470.00
Firstat Nursing Services, Lawrenceville, NJ	1,203,567.50
Ammon Analytical Laboratories, LLC, Linden, NJ	54,675.00**
Truetox Laboratories, LLC, Garden City Park, NY	10,850.00**

**** Comments:** Ammon Analytical Laboratories, LLC bid was rejected for not acknowledging Addendum No 1 on Acknowledgement of Addenda which is an automatic rejection in accordance with N.J.S.A. 40A:11-23.2e. Truetox Laboratories, LLC only bid on item B causing the bid to be rejected as non-responsive.

; and

WHEREAS, the Director of Purchasing has reported that Phamatech, Inc., 15175 Innovation Drive, San Diego, CA 92128 was the lowest responsive, responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF CUMBERLAND, as follows:

1. That this Board hereby recommends a contract be awarded to Phamatech, Inc. in accordance with the specifications and the bid of the contractor in the amount of \$36,650.00 for the contract period June 1, 2018 through May 31, 2019 and the County shall have the sole option to renew said contract for two (2) additional one (1) year terms as conditioned in N.J.S.A. 40A:11-15 and upon mutual agreement of the parties.

2. That the proper officers of this Board are hereby authorized and directed to execute the contract hereby awarded.

3. That the said contract shall be charged to Line Item Appropriation or Account No. G-02-D8-789-602-499 (estimated \$21,380.00 thru December 31, 2018); estimated \$15,270.00 thru May 31, 2019 and the contract shall be contingent upon appropriation of sufficient funds in the 2019 temporary and/or permanent Budgets.

Passed and adopted at a meeting of the Board of Chosen Freeholders held at the Cumberland County Administration Building, 164 West Broad Street in Bridgeton, New Jersey on Tuesday, May 15, 2018 at 6:00 p.m., prevailing time.

MULTI YEAR CONTRACTS

CERTIFICATION OF AVAILABILITY OF FUNDS

Date: May 15, 2018

As required by NJSA 40A:4-57 and NJAC 5:30-14.5 I, Gerald Seneski, Chief Financial Officer of the County of Cumberland, have ascertained that there are available sufficient uncommitted appropriations in the 2018 County Budget to award a contract to Pharmatech, Inc. in the amount of \$36,650.00. Funds for certification are therefore being made available and certified against the following appropriation Account Numbers:

<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
G-02-D8-789-602-499	\$21,380.00

Pursuant to NJAC 5:30-14.5)c)4, multi-year contracts entered into for periods beyond the current year’s adopted budget shall be certified and charged to the respective budgets in accordance with the time(s) at which the respective work or services are performed or liability for payment is otherwise incurred. Accordingly, commitments and payments required beyond the current adopted budget are contingent upon necessary funds being appropriated in future budgets by a subsequent governing body.

Total Amount of Contract Estimated: \$36,650.00.

Amount Certified in the 2018 Adopted Budget: \$21,380.00.

Outstanding Balance(s) to be certified for the remainder of the contract in the 2019 budget \$15,270.00.



Gerald Seneski
Chief Financial Officer

Attachment: CERTMYC2018 (RES-2018-279 : Contract Award Bid 18-10 Resub Drug Screening Svcs and On-Site Testing Supplies)



**Cumberland County
Board of Chosen Freeholders**

164 West Broad Street
Bridgeton, NJ 08302



SCHEDULED
RESOLUTION 2018-280
Meeting: May 15, 2018 6:00 PM

**RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE
PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW
JERSEY SENATOR BYRON M. BAER OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12**

WHEREAS, the Cumberland County Board of Chosen Freeholders is subject to certain requirements of the Senator Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Senator Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Cumberland County Board of Chosen Freeholders to discuss in a session not open to the public certain matters related to the item(s) authorized by N.J.S.A. 10:4-12(b) and designated below:

- (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Senator Byron M. Baer Open Public Meetings Act.
- (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not

limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

— (4) **Matters Relating to Collective Bargaining Agreements:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

— (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

— (6) **Matters Relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

— (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

— (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

— (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN

FREEHOLDERS OF THE COUNTY OF CUMBERLAND, assembled in public session on Tuesday, May 15, 2018, that an Executive Session closed to the public shall be held on Tuesday, May 15, 2018, at 6:00 p.m. at the **Cumberland County Administration Building, 164 West Broad Street**, Bridgeton, New Jersey, for the discussion of matters related to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of this Board that the public interest will no longer be served by such confidentiality.

Passed and adopted at a meeting of the Board of Chosen Freeholders held at the Cumberland County Administration Building, 164 West Broad Street in Bridgeton, New Jersey on Tuesday, May 15, 2018 at 6:00 p.m., prevailing time.